

Woodside High School Site Council/SDMC – November 23, 2015
MUR 4:00 – 6:00 PM

In attendance: Judith Mendelsohn, Matt Middough, Kaelie Brodie, Leslie With, Denise Hines, Diane Mazzei, Karen Peterson, Vickie Green, Chris Canellos, Arlene Kolber, Georgia Jack, Hayley Dupuy, David Shannon, Felicia Yang, Donna Allen, Diane Burbank, Matt Sahagun, Marissa Potts, Chuck Velschow

Absent: Alex Torres, Cara Klackle, Hayley Chavez, Jessica Godinez, Jessica Marguet, Kevin Cano.

Open Forum

- Great turnout for blood drive
- Large amount of donations to food drive
- Tomorrow is alumni basketball game
- Starting tomorrow – tryouts for Broadway version of The Little Mermaid
- Successful AVID fall parent night last week; AVID students going to San Jose State
- Successful college sports information night
- Positive Coaching Alliance for winter athletes today
- One-act plays showed a variety of issues relevant to teens.

Approval of Minutes/Agenda

- **Minutes –**
 - Correction: Judy Mendelsohn was present at 11/9 meeting
 - Corrected minutes approved
- **Agenda-**
 - Change: move up climate topic since there is an off campus presenter
 - Agenda approved with change
- **Classroom Climate Issue Concern (Burbank)**
 - **Walter Hobbs came to speak:**
 - when bond was passed (\$265M), money put aside for capital improvements
 - before bond passed, schools were asked for their needs, ballpark figures were given for potential costs
 - \$12 M was allocated to WHS
 - Looking at B Wing– there is an Energy Management System that can control heat in some part of sites
 - Worked with plant manager trying to figure out why when the air circulation is turned on in B wing, it gets too hot there by 9AM; when turned off, it gets too cold
 - They are looking at doing replacements in B wing but need to get cost estimates; 18 rooms- looking at installing similar units to what there are in some G-wing classes (individual units)

- Not ready to make changes now – besides cost considerations, need to bring on engineers
 - There are other items that need to be attended to as well and the money cannot easily be taken from one project to fund another
 - Other rooms – about 30 rooms have ceiling fans or AC in them, 80 that do not; similar roofs in each class so possibility of putting fans in other rooms but that won't necessarily make rooms cooler
 - District had a standard that air conditioning was not a standard but moving away from that in new construction; cost prohibitive to put it in existing rooms
 - Next steps: determine what we can do in-house (limited to small items); decide which projects we can do and have to do; this will not be completely remedied by next summer
- **Attendance (Calderon)**
 - Alvaro summarized current attendance policy
 - If a student is in class every day 2nd semester, they will have 72 hours of seat time; if they are absent 9 days, that's 14 hours of seat time
 - Shorter first semester actually benefits students because it minimizes NA's
 - Recommendation to keep semesters as they are
 - Question: could there be automated calls to remind parents to clear an absence? Answer: the primary issue to uncleared absences is that phone numbers aren't updated in IC so parents don't receive absence message
 - SDMC/SCC accepted Alvaro's recommendation
- **Advisory/Advisory Task Force**
 - Elaine Dessus and Sara Grace Vann presented
 - A survey was sent out to staff and student about advisory
 - Responses: 376 students responded (surveys sent through social studies) – 48% of responses came from the 11th grade; 74% response rate from staff
 - Themes about how to use time: help on homework, study time (staff and students agreed); staff favored time for social/emotional support but students disagreed
 - Logistics: majority preferred after lunch, mixed gender identity, mixed grade level
 - Curriculum: 77% of teachers said it would be helpful to have a curriculum with the discretion about how to use it
 - From comments section: get college/career information (students); equity (staff); 6 student comments about SSR (mostly against) and 6 staff comments (split); belonging (student and staff); work with current or past students (staff)
 - If we were to implement an advisory, it would be for the 2017-2018 school year

- Next steps: consult with union representatives, get SDMC feedback to see if this should be pursued or not, provide specific examples of models and time frames and get staff/student vote
 - Questions:
 - Have parents been surveyed? Not yet.
 - Will content drive time frames or will time frames drive content? Once the goals of advisory are established, that will help determine if it would be a shorter or longer time
 - Have other schools been visited? Not yet.

- **4:40-5:00 Big Read**
 - Diane motioned that we start an Ad Hoc to address the Big Read; motion seconded
 - Questions/Discussion
 - Do we pull in other faculty? Usually people from this committee but could be expanded.
 - Creation of Ad Hoc approved
 - Volunteers: Judy, Chris, Diane M., Felicia, Arlene, Mark, Kaelie, Kevin C.
 - Topics/Goals for Ad Hoc
 - Research online reading tools/platforms
 - Accountability
 - Recommend goal and purpose for this body
 - Explore options if Big Read is not a novel
 - Look at how the time is used for discussing the Big Read
 - Keep in mind district goal of summer reading
 - Can it be part of Aspirations?
 - Coordination with AP and other required summer reading

- **District Calendar**
 - Board approved different schedule for the start of the year
 - First week of school is now 3 days – starting on a Wednesday, which changes the plan for the 2-day orientation we discussed last time – Orientation Day Ad Hoc will take another look at their proposal now that they have this information
 - Professional development day moved to September; first 2 pre school days will be focused on getting school opened

- **Site Facilities**
 - Matt reviewed current plan – STEM building – near softball field/Alameda
 - Timeline: Bidding will be in Feb/March 2016, Construction will start April 2016-July 2017, Doors Open hopefully in 2017 (if construction starts on time)
 - Next steps: colors and finishes, potential add-ons if under budget
 - Need to pass accessibility review and the whole campus gets looked at, not just the new building

- Questions:
 - Should we plan having restrooms that meet current gender identity laws/issues or traditional girls/boys restrooms? Gender neutral restrooms will be elsewhere.
 - Is there a sitting area being planned? No – doesn't fit budget;
 - Will there be flexible spaces for gathering? Yes. How we furnish it will contribute to flexible use

- **5:30-5:40 Hall of Fame (Burbank)**
 - form from last year being updated with new dates for this year
 - deadline will for entries will be February 26 to leave two months for making the decision, notifying, etc.
 - Hall of Fame Nomination form approved
 - Karen will get forms out at the alumni basketball game

- **Title 1 Budget approval and ELAC meeting minutes (SSC only)**
 - Title 1 Expenditure Plan handed out:
 - Budget approved last year but we were recently awarded additional monies
 - Total budget: \$322,182 – (to put in perspective, District allocates \$100,000 per one FTE)
 - Expenditure plan
 - \$232, 000 for staffing: smaller classes in ELA/EL, Alg. 1, Bio LEP, Alg 1 Support, Paraprofessionals
 - Other expenditures: teacher conferences, professional development, Title 1 Parent/Student meetings, parent/teacher conferences (time sheetwork), After School Tutoring (time sheet work), Summer School Programs, Common Core Supplemental Supplies, Glossaries, Technology Purchases, Scaffold Support Materials (time sheet work), field trips, AP Exams for Title 1 Students
 - Money carries until June 30 then goes back to district
 - District in the process of determining what makes students eligible for Title 1
 - Expenditure plan approved by Site council

- **ELAC Meeting Minutes**
 - We need to get the sign in sheet to be able to approve the minutes

- **IVP Corner**
 - **Furniture:**
 - District has approved 4 options for classroom furniture – all supposed to inspire collaboration
 - classroomspiloting the different choices starting in January
 - classroom sizes impact choice of desks
 - 2 classrooms will be updated with new furniture every year
 - **SBAC:**

- Practice happening right now – students seem to have a lot to say about the topic
- **5:55-6:00 12/14/15 meeting.**
 - This is during finals week and we don't currently have any pressing issues
 - Motion to skip 12/14/15 meeting approved
 - Next meeting will be January 11, 2015