

## Intro Letter

**Paragraph #1 Introduction** – AVID Student & teacher, why you took AVID and how it has prepared you, excitement about junior year, what you expect and what your teacher can expect from you, etc. **Fairly General**

**Paragraph #2 Background as student & Academic goals for yourself this year** – favorite class in school and why, least favorite class and why, your strengths and weaknesses as a student and any requests you might have – seating arrangement, learning style, accommodations. **Specific w/Details**

**Paragraph #3 Outside interests** – What do you like to do outside of school? What did/didn't you do this summer? In what extra-curricular activities to you participate? **Specific w/Details**

**Paragraph #4 Revisit** who you are as a person and as a student, what your goals are and how each class will help you reach those goals. **Fairly General**

Dear (insert the name of your teacher),

**Paragraph #1** - My name is \_\_\_\_\_ and I am in Mr./Ms. \_\_\_\_\_'s AVID class. I enrolled in AVID because

\_\_\_\_\_. This year, I am looking forward to \_\_\_\_\_.  
I know this year will be a challenge because \_\_\_\_\_,  
but I am motivated to do well because \_\_\_\_\_.

**Paragraph #2** - My favorite class in school is \_\_\_\_\_. I like it because \_\_\_\_\_.  
I am weakest in \_\_\_\_\_ because \_\_\_\_\_. I tend to do better in class if \_\_\_\_\_.  
If you could help me with that I would greatly appreciate it. This year I really want to \_\_\_\_\_. To achieve this I will need to \_\_\_\_\_. If I succeed then \_\_\_\_\_.

**Paragraph #3** - Outside of school I

\_\_\_\_\_. I spend about \_\_\_\_\_ hours doing it. I fell in love with it because \_\_\_\_\_. This summer I \_\_\_\_\_.  
I have \_\_\_\_\_ brothers or sisters/cats/goldfish, etc. They \_\_\_\_\_. **ETC.**

**Paragraph #4**

Again, I look forward to \_\_\_\_\_ and think this year will be \_\_\_\_\_. I am motivated to \_\_\_\_\_, so please let me know if you think I am not meeting that commitment. You can also always contact Mr. Kauffmann about my progress in class, ...

Sincerely,

Your name

Jonathan Romero  
555 Imaginary Rd.  
San Felipe, CA 94183

Ms. Carrie Betti  
Woodside High School  
199 Churchill Ave  
Woodside, CA 94062

Dear Ms. Betti,

My name is Jonathan Romero and I am in Mr. Kauffmann's junior AVID class. I have been in AVID since 9<sup>th</sup> grade. I joined AVID because it is a class that will help me focus on getting into college, a goal I have had since elementary school. I know that 11<sup>th</sup> grade is a difficult year, but I am ready for it. AVID has helped prepare me by giving me strategies for academic success like note-taking, annotation, reflection, and inquiry. I am looking forward to the challenges that lie ahead because I know I can do well and want to make my family proud.

High school has been a lot of fun, but a lot of work too. My favorite class has to be math because it just makes sense to me. I tend to think sequentially and in math, you are either right or wrong. My least favorite class has usually been English, almost for the same reasons I love math. Many of my English teachers say there are no wrong answers if you can explain yourself. This is not how my mind works – I like to know I am right or wrong. That said, I know English is important and I want to improve on my essay writing this year. I consider myself a good student and I like to sit up front so I can see the board and take notes. My goal for this year is to get nothing lower than a B in any of my classes.

Outside of school I play soccer on a club team and will be playing on Woodside's varsity team this year (if I make it). I probably practice 6-8 hours a week, so besides school, it's my major focus. This summer I also watched quite a bit of soccer since it was World Cup. I wanted Brazil to win, but that didn't happen this time. My family also went camping on the Oregon coast, which was a lot of fun even though it rained on us.

Again, I am looking forward to taking your class this year. I plan on doing well and being a positive contributor. If I ever slip up, don't hesitate to let me know or to contact Mr. Kaufmann, my AVID teacher. I do not expect you will need to do so.

Sincerely,

Jonathan Romero