

DEAR SENIOR CLASS,

Welcome to senior year! Though it may seem like graduation is a long way away, preparation for the big day starts now. As your school's official graduation provider, I want to make sure that every senior can celebrate their achievements in their own special way. The graduation process starts with these easy steps!

1. Check out our digital catalogs [here](#). Herff Jones provides a variety of products that are guaranteed to meet your needs for the celebration.
2. Place your order [here](#). Your school's official announcements, gowns, and rings can only be purchased at this link. Please use promo code **2024grad** at checkout for all cap and gown orders. Don't wait, order now!

Additional information, including a copy of the paper order form, is included in this email. For ordering assistance or questions, please contact customer service at 866.238.5336 or visit www.herffjones.com. Office hours by appointment only, please contact 408.371.0600 to schedule.

Congratulations Class of 2024. I look forward to celebrating with you this Spring!

Sincerely,



Michael Manning
Manning Achievement Products
Herff Jones



PERSONAL INFORMATION

School: _____

Formal Name of Student: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Height: _____ Weight: _____ Color Choice (if Applicable): _____ Ring Size: _____

☐ 1

Check the box to select your package. Be sure to check the Package Options section to the right! (*indicates items delivered on order day)

CLASSIC PACKAGE // \$159⁰⁰

25 Official Graduation Announcements
Student's formal name will be printed in announcement

25 Class Seals

25 Tissue Inserts

25 Thank you notes (choose below)

60 Return Address Labels

Memory Tsassel*

2024 Classic T-Shirt* S M L XL XXL

2024 Metal Keychain*

2024 Pom Beanie*

***CAP & GOWN NOT INCLUDED IN THIS PACKAGE (SEE GRAD PACK D)**

☐ 2

GRADUATE PACKAGE // \$233⁰⁰

25 Official Graduation Announcements
Student's formal name will be printed in announcement

25 Class Seals

25 Tissue Inserts

25 Thank you notes (choose below)

60 Return Address Labels

25 HJ SmartShare (custom grad video)

Diploma Plaque (delivers after graduation)

2024 Classic Hoodie * S M L XL XXL

2024 Metal Keychain*

ICE Tassel*

Cap, Gown and Tassel Unit (Included FREE)

EVERYTHING YOU NEED IN THIS PACKAGE!

PACKAGE OPTIONS

Thank You Note Color Choice (circle one):

Red Blue Green Purple

Silver Gold on Ivory Gold on White

Package 1:

☐ Upgrade tassel to Stacked Tassel, add \$5.00 to total

Package 2:

☐ Upgrade Hoodie to Windbreaker, add \$15.00 to total

S M L XL XXL

Please note: Announcements will be guaranteed if ordered by deadline on form and flyer - **ORDER EARLY**

☐ **CAP, GOWN & TASSEL UNIT**

Included for FREE

Must complete height and weight above

fill in color choice above

\$

PACKAGE TOTAL

\$

GRAD PACK TOTAL

\$

COMBINED TOTAL

À LA CARTE ITEMS		QUANTITY	PRICE	TOTAL
Memory Tassel		_____	\$10.00	\$ _____
Ice Tassel		_____	\$16.50	\$ _____
Stacked Tassel		_____	\$18.00	\$ _____
Traditional Announcements (each)		_____	\$2.50 <small>(min 5)</small>	\$ _____
Traditional Announcements (10)		_____	\$25.00	\$ _____
Traditional Announcements (25)		_____	\$62.50	\$ _____
Traditional Announcements (50)		_____	\$125.00	\$ _____
Traditional Announcements (100)		_____	\$250.00	\$ _____
<small>Student's formal name will be printed in announcement</small>				
Tissue Inserts (25)		_____	\$9.99	\$ _____
Class Envelope Seals (25)		_____	\$9.99	\$ _____
Return Address Labels (60)		_____	\$16.50	\$ _____
Return Address Labels (add 60)		_____	\$9.00	\$ _____
Party Invitations (25)		_____	\$16.00	\$ _____
Thank You Notecards (25)		_____	\$16.00	\$ _____
Black Tassel Frame		_____	\$24.99	\$ _____
Then & Now Frame		_____	\$24.99	\$ _____

2024 SWAG	SIZE/CHOICE	QUANTITY	PRICE	TOTAL
Baseball Jersey (size S - XXL available)	_____	_____	\$40.00	\$ _____
Classic Hoodie (size S - XXL available)	_____	_____	\$40.00	\$ _____
Classic T-Shirt (size S - XXL available)	_____	_____	\$19.00	\$ _____
Fashion T-Shirt (size S - XXL available)	_____	_____	\$24.00	\$ _____
Full Zip Windbreaker (size S - XXL available)	_____	_____	\$49.00	\$ _____
Girls Pullover (size S - XXL available)	_____	_____	\$35.00	\$ _____
Graphic Hoodie (size S - XXL available)	_____	_____	\$40.00	\$ _____
Jogger (size S - XXL available)	_____	_____	\$26.00	\$ _____
Pajama Set (size S - XXL available)	_____	_____	\$38.00	\$ _____
Parent T-Shirt (size S - XXL available)	_____	_____	\$19.00	\$ _____
Quarter Zip Pullover (size S - XXL available)	_____	_____	\$45.00	\$ _____
Woman's Leggings (size S - XXL available)	_____	_____	\$24.00	\$ _____
Blanket	_____	_____	\$25.00	\$ _____
Drawstring Bag	_____	_____	\$15.00	\$ _____
Lanyard	_____	_____	\$7.00	\$ _____
Metal Keychain	_____	_____	\$8.00	\$ _____
Pom Beanie	_____	_____	\$15.00	\$ _____

Don't see an item? Check our website to order at **highschool.herffjones.com**

PAYMENT OPTIONS

☐ Credit Card Credit Card #: _____

☐ Money Order Cardholder's Name: _____ Exp. Date: _____

☐ Cash Billing Address: _____

☐ Check # _____ Signature: _____

WE CANNOT ACCEPT AMERICAN EXPRESS!

TOTAL OF ALL ITEMS	\$ _____
HANDLING	\$ \$13.95
TOTAL	\$ _____
SALES TAX (ADD LOCAL)	\$ _____
GRAND TOTAL	\$ _____
AMOUNT PAID	\$ _____
BALANCE DUE	\$ _____

FINAL PAYMENT DUE: **MARCH 21, 2024**